**Committee on Academic Planning & Budget**

**Jennifer Grandis, MD Chair**

**January 18, 2022**

**11:10-1:00pm**

**Zoom**

**DRAFT Minutes**

1. **Call to Order**

Chair Grandis called the meeting to order at 11:10 am.

1. **Chair’s Report** 
   1. **Seeking Space Metrics:** Representatives from campus space planning, the School of Medicine, and the Academic Senate met on January 13, 2022 to discuss space equity, data limitations, methodologies for analysis, and improvements to quality and metrics. The systems that produce space data from Archibus and financial data from BMR are not set up to support the collection of demographic data and analysis of equitable distribution of space. There are inaccuracies in the data. Research programs vary greatly, making it difficult to get a homogenous data set and sufficient sample size. The Basic Science recruitment process is standardized. However, the School of Medicine is still refining their data in an effort to support a conversation with leadership about where inequities arise and how to handle divisions across populations. The group agreed to meet again.
      1. **Discussion:** Grandis asked if this is an issue is still a priority for APB. The committee agreed that the work is germane to the Senate Space Committee. One area to explore is wet lab space assignment in clinical departments to evaluate the transparency and equity. APB decided that its role can be to socialize the data when it is available.
2. **Vice Chair's Report** 
   1. UCPT Update
      1. Vice Chair Steurer provided a summary update from the recent UCPB meeting.
      2. UCPT has asked representatives to collect data about remote learning resources and policies, graduate student funding and housing support, faculty salary scales, and hiring increases.
3. **Senate Consultation** – *Mike Clune, Senior Associate Vice Chancellor and Chief Financial Officer*

Senior Associate Vice Chancellor and Chief Financial Officer Mike Clune answered questions from committee members.

Clune discussed the budget proposal for 2022-23. The state currently has a $31 billion surplus (resources in excess of current law commitments) which triggers rules[[1]](#footnote-1) around refunding payment to the taxpayers or using funds for onetime activities. We are hoping to get funding for capital projects. For UC – the governor has proposed $4.6 B in general state fund support.

One committee member asked how money flows at UCSF. “UCSF revenues are initially received by various units, including UCSF Health, the schools, Campus Life Services, the Chancellor or the Core Financial Plan, and in some cases, administrative units. Certain funds are subsequently transferred within UCSF to support programs and initiatives.”

Budget Resource Management published a presentation on funds flows in January 2022 available [here](https://financesecure.ucsf.edu/sites/g/files/tkssra3531/f/wysiwyg/Funds-Flows_20220131.pdf)

Clune informed the committee that the state budget includes a 5% base budget adjustment.

1. **Senate Consultation** – *Alicia Murasaki, Assistant Vice Chancellor Campus Planning and Campus Architect*

Murasaki discussed the issues surround the effort to establish space metrics and to ensure equitable application of space metrics. The struggle is that we have data several different data systems such as Archibus which was created to satisfy UCOP requirements to track how much space was used in each functional area, but we are trying to use those systems for other uses. Another example is HR data which was recently changed when we changed our HR enterprise system.

The outcome of the meeting was to consider how we can move forward to have a more robust understanding of what the data actually means. Toward that end, the group will meet again.

Discussion:

It is important to remember that the data should be both qualitative and quantitative. As UCSF has experts in qualitative research, we will work with all of the stakeholders to determine what study we want to recommend or carry out that will make these resource allocation processes more transparent.

1. **Systemwide Reviews**

Senate Analyst presented an overview of the proposed policies under systemwide review.

1. **Executive Session**

None

1. **Old Business** 
   1. **Endowed and Distinguished Professorships:** The goal is to determine if the assignment of resources (including endowed chairs/distinguished professorships) reflect the composition of the faculty. While some positions are held by the individual named in the gift, other positions are not. The committee has decided to investigate whether that the later type of position is awarded equitably. The committee will continue working with representatives from the schools, particularly the School of Medicine which holds the vast majority of these positions.
   2. **Retention packages:** One member of the committee commented that space and resource allocation relate directly to retention and equity. For example, some people are able to seek retention packages while the majority of faculty do not seek retention packages thus causing inequity. The committee discussed engaging with EQOP to explore the issue of retention packaged. The committee will seek data, and if data is not available then the committee will draft recommendations that measures be implemented to collect the data. The committee would like to invite the VPAA to a future meeting to ask about the landscape around retention offers.
2. **New Business**

None

1. **Adjourn**

The meeting was adjusted at 12:45 pm.

1. The State Appropriations Limit (SAL) https://lao.ca.gov/Publications/Report/4472 [↑](#footnote-ref-1)